

Sovernance Committee

Title:	Governance Committee
Date:	7 July 2009
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Oxley (Chairman), Simpson, Brown, Elgood, Fallon-Khan, Mears, Mitchell, Randall, Simson and Taylor
Contact:	Rowan Sky Democratic Services Officer 01273 29-1058 rowan.sky@brighton-hove.gov.uk

<u>E</u>	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	FIRE / EMERGENCY EVACUATION PROCEDURE
	If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:
	You should proceed calmly; do not run and do not use the lifts;
	 Do not stop to collect personal belongings; Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and Do not re-enter the building until told that it is safe to do so.

Democratic Services: Meeting Layout Director Councillor Democratic Oxley Services Officer Councillor Councillor Brown Simpson Councillor Councillor Mitchell Mears Councillor Councillor Fallon-Khan Randall Councillor Councillor Taylor Simson Councillor Elgood Public Member Speaker Speaking **Public Seating Press**

AGENDA

Part One Page

1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 28 April 2009 (copy attached).

3. CHAIRMAN'S COMMUNICATIONS

4. CALLOVER

- (a) Items will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) To receive or approve the reports and agree with their recommendations with the exception of those items which have been reserved for discussion.

NOTE: Public Questions, Written Questions form Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.

5. PETITIONS

No petitions received by date of publication.

6. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 Noon on Tuesday 30 June 2009).

No public questions received by date of publication.

7. DEPUTATIONS

(The closing date for receipt of deputations is 12 Noon on Tuesday 30 June 2009).

No deputations received by date of publication.

8. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS

No written questions, letters or Notices of Motion were submitted by Councillors for the meeting.

9. DRAFT GOVERNANCE COMMITTEE WORK PLAN

1 - 6

Report by the Acting Director of Strategy & Governance (copy attached).

Contact Officer: Elizabeth Culbert Tel: 29-1515

Ward Affected: All Wards;

10. METHODOLOGY FOR 12 MONTH REVIEW OF THE CONSTITUTION 7 - 12

Report by the Acting Director of Strategy & Governance (copy attached).

Contact Officer: Elizabeth Culbert Tel: 29-1515

Ward Affected: All Wards:

11. UPDATE ON IMPLEMENTATION OF THE LOCAL GOVERNMENT AND 13 - 30 PUBLIC INVOLVEMENT IN HEALTH ACT 2007

Report of the Acting Director of Strategy & Governance (copy attached).

Contact Officer: Oliver Dixon Tel: 29-1512

Ward Affected: All Wards:

12. REVIEW OF WEBCASTING

31 - 52

Report of the Acting Director of Strategy & Governance (copy attached).

Contact Officer: Mark Wall Tel: 29-1006

Ward Affected: All Wards;

13. MEMBERSHIP OF SOUTH EAST ENGLAND COUNCILS (SEEC)

53 - 66

Report of the Acting Director of Strategy & Governance (copy attached).

Contact Officer: Anthony Zacharzewski Tel: 29-6855

Ward Affected: All Wards;

14. ITEMS TO GO FORWARD TO COUNCIL

GOVERNANCE COMMITTEE

To consider whether any of the items listed on the agenda should be submitted to the Council meeting on 16 July 2009 for information.

In accordance with Procedural Rule 24.3a the committee may determine that any item is to be included in its report to Council. In addition each Minority Group may specify one further item to be included by notifying the Chief Executive immediately at the conclusion of the Committee meeting.

PART TWO

15. FUTURE PAY 67 - 76

Report of the Acting Director of Strategy & Governance and Interim Director of Finance & Resources – Exempt Categories 4 & 5 (circulated to Members only).

Contact Officer: Katie Ogden, Nigel Tel: 29-1299, Tel: 29-

Manvell 3104

Ward Affected: All Wards:

16. PART TWO ITEMS

To consider whether or not any of the above items and the decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Rowan Sky, (01273 29-1058, email rowan.sky@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Monday, 29 June 2009