



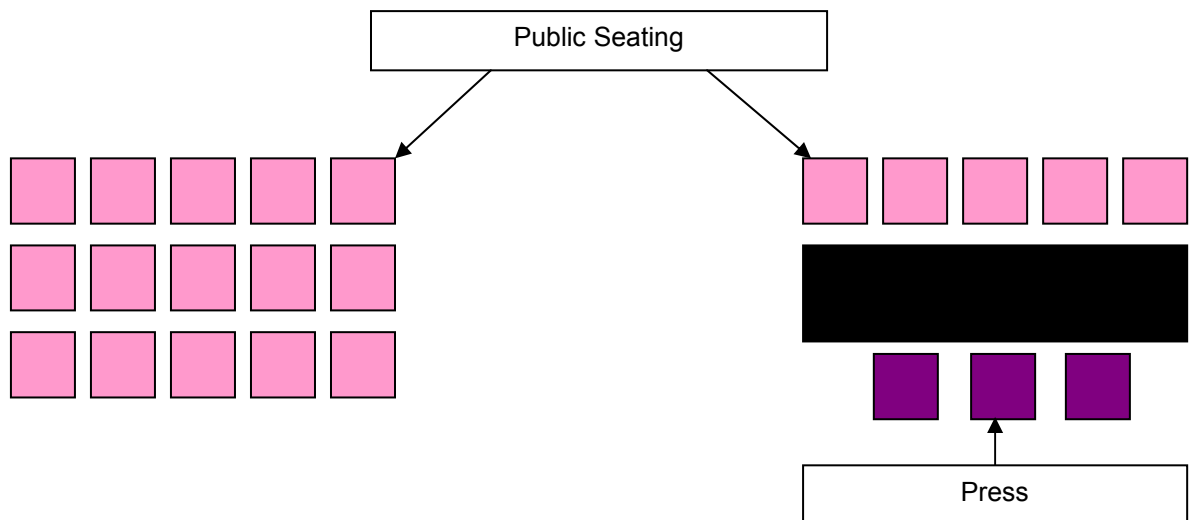
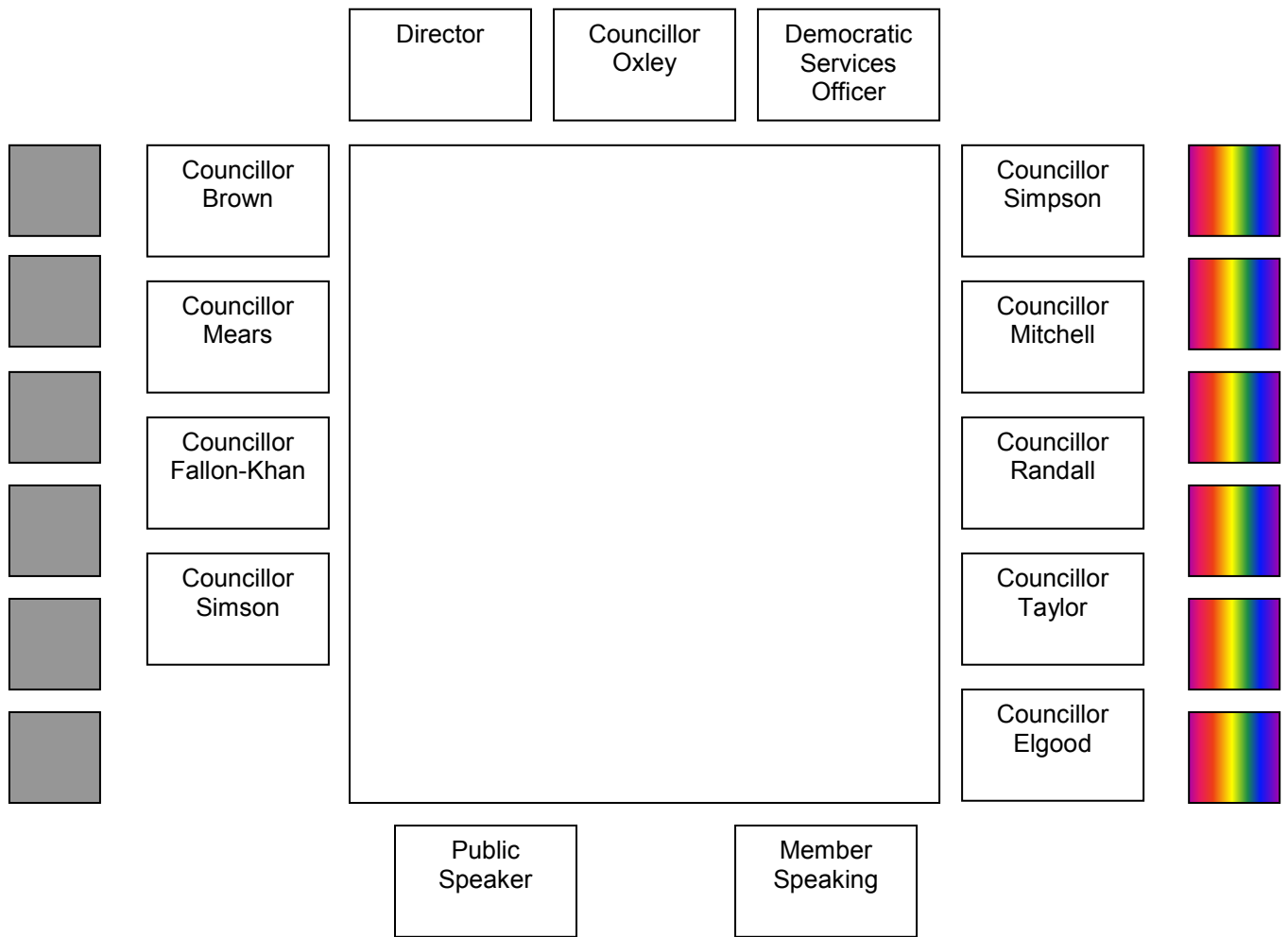
**Brighton & Hove  
City Council**

# Governance Committee

Title:	<b>Governance Committee</b>
Date:	<b>7 July 2009</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> Oxley (Chairman), Simpson, Brown, Elgood, Fallon-Khan, Mears, Mitchell, Randall, Simson and Taylor
Contact:	<b>Rowan Sky</b> Democratic Services Officer 01273 29-1058 rowan.sky@brighton-hove.gov.uk

	<b>The Town Hall has facilities for wheelchair users, including lifts and toilets</b>
	<b>An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.</b>
	<b>FIRE / EMERGENCY EVACUATION PROCEDURE</b> <b>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</b> <ul style="list-style-type: none"><li>• You should proceed calmly; do not run and do not use the lifts;</li><li>• Do not stop to collect personal belongings;</li><li>• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and</li><li>• Do not re-enter the building until told that it is safe to do so.</li></ul>

# Democratic Services: Meeting Layout



## AGENDA

### 1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

*NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

### 2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 28 April 2009 (copy attached).

### 3. CHAIRMAN'S COMMUNICATIONS

### 4. CALLOVER

- (a) Items will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) To receive or approve the reports and agree with their recommendations with the exception of those items which have been reserved for discussion.

*NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.*

### 5. PETITIONS

No petitions received by date of publication.

## **GOVERNANCE COMMITTEE**

### **6. PUBLIC QUESTIONS**

(The closing date for receipt of public questions is 12 Noon on Tuesday 30 June 2009).

No public questions received by date of publication.

### **7. DEPUTATIONS**

(The closing date for receipt of deputations is 12 Noon on Tuesday 30 June 2009).

No deputations received by date of publication.

### **8. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS**

No written questions, letters or Notices of Motion were submitted by Councillors for the meeting.

### **9. DRAFT GOVERNANCE COMMITTEE WORK PLAN 1 - 6**

Report by the Acting Director of Strategy & Governance (copy attached).

*Contact Officer:* Elizabeth Culbert *Tel:* 29-1515  
*Ward Affected:* All Wards;

### **10. METHODOLOGY FOR 12 MONTH REVIEW OF THE CONSTITUTION 7 - 12**

Report by the Acting Director of Strategy & Governance (copy attached).

*Contact Officer:* Elizabeth Culbert *Tel:* 29-1515  
*Ward Affected:* All Wards;

### **11. UPDATE ON IMPLEMENTATION OF THE LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 13 - 30**

Report of the Acting Director of Strategy & Governance (copy attached).

*Contact Officer:* Oliver Dixon *Tel:* 29-1512  
*Ward Affected:* All Wards;

### **12. REVIEW OF WEBCASTING 31 - 52**

Report of the Acting Director of Strategy & Governance (copy attached).

*Contact Officer:* Mark Wall *Tel:* 29-1006  
*Ward Affected:* All Wards;

### **13. MEMBERSHIP OF SOUTH EAST ENGLAND COUNCILS (SEEC) 53 - 66**

Report of the Acting Director of Strategy & Governance (copy attached).

*Contact Officer:* Anthony Zacharzewski *Tel:* 29-6855  
*Ward Affected:* All Wards;

### **14. ITEMS TO GO FORWARD TO COUNCIL**

